

Banner Finance System  
DIRECT PAY

RFP-088-021

To: Financial Services

From: **Provost & VP (Academic) Office**

This is to request a Cheque



Currency - Canadian

Other

Date 04/18/22

Cheque No.

SIN (if applicable)

1099 Yes  1099 Code

Payable to **ODGERS BERNDTSON CANADA INC.**

Address **200 Bay Street, Suite 3300**

**P.O. Box 125, Toronto, ON**

Postal Code **M5J 2J3**

Specify

Amount \$ **16,100.00**

<b>Vendor No./Student I.D.</b> <input type="text"/>	<b>Cheque Due Date</b> <input type="text"/> M M D D Y Y	<b>Bank #</b> <input type="text"/>	<b>TAX</b> <input type="text"/>	<b>CURR</b> <input type="text"/>	<b>Delivery Point (ENC)</b> <input type="text"/>	<b>DESCRIPTION</b> S   E   A   R   C   H   -   R   E   G   I   S   T   R   A   R   <input type="text"/>
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VENDOR INVOICE NO.	INVOICE DATE M M D D Y Y	BANNER DOCUMENT #	FOAPAL					AMOUNT	CM
			FUND	ORGANIZATION	ACCOUNT	PROGRAM	ACTIVITY		
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**Do Not Complete Shaded Areas**

Details **2nd Professional Fee in relation to Assignment #10456 - search for Registrar.**

Prepared by Tara Foley

Approved by **Roxanne Millan** Digitally signed by Roxanne Millan  
Date: 2022.04.18 12:08:38 -02'30'

**Roxanne Millan**

Received by

Phone number 6237

(signature)

name (please print)

I acknowledge responsibility that all expenditures are valid, in compliance with the policies of the University and that sufficient funds are available to cover this expenditure.

BAN DP-01

**Foley, Tara**

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**From:** Millan, Roxanne  
**Sent:** April-18-22 11:55 AM  
**To:** Foley, Tara  
**Subject:** FW: Approval Request: Direct Pay - FY23 - Odgers Berndtson - Invoice 2 for project 10456 - Registrar  
**Attachments:** Approval Request: Direct Pay - FY23 - Odgers Berndtson - Invoice 2 for project 10456 - Registrar

This has my approval.

ROXANNE MILLAN | DIRECTOR OF ACADEMIC SUPPORT SERVICES

Office of the Provost and Vice President (Academic)  
Memorial University of Newfoundland  
Elizabeth Avenue  
St. John's, Newfoundland | A1C 5S7

T 709 864 8246

<https://www.mun.ca/vpacademic/>



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Memorial University of Newfoundland and Labrador  
Office of the Provost and the Vice-President (Academic)  
Arts & Administration Building (Room A-3047)  
St. John's, Newfoundland A1C 5S7

Sent via email: [rmillan@mun.ca](mailto:rmillan@mun.ca)

Attention: Roxanne Millan  
Director, Academic Support Services

Invoice No: 220741 GW TOR-10456  
Date: 31.03.2022

**Invoice**

For our 2nd Professional Fee in relation to our Assignment #10456	CAD13333.00
Engagement Support Expenses (5%)	CAD667.00
	-----
Subtotal	CAD14000.00
	-----
HST on CAD14000.00 @ 15.00%	CAD2100.00
	-----
Total Due	CAD16100.00
	=====

Please make cheques payable to:  
ODGERS BERNDTSON CANADA INC.  
200 Bay Street, Suite 3300, P.O. Box 125, Toronto, ON, M5J 2J3

To remit electronically, please use:

[Redacted] s. 39(1)  
ODGERS BERNDTSON CANADA INC.  
[Redacted]

Email Remittance Address: [accounting.toronto@odgersberndtson.com](mailto:accounting.toronto@odgersberndtson.com)

HST Registration #124486176 RT0001

Invoices past 30 days are subject to interest charges of 1.5% per month.

Payment Due Upon Receipt